

TG EAPCET–2026

GOVERNMENT OF TELANGANA

TELANGANA COUNCIL OF HIGHER EDUCATION

USER GUIDE for TGEAPCET–2026 ADMISSIONS

User Guide–Hand holding approach to the TGEAPCET Candidates

TGEAPCET-2026: PROCESSING FEE PAYMENT, SLOT BOOKING AND OPTION ENTRY

The Candidate has to perform the following two activities before attending Certificate Verification:

1. Payment of Processing Fee
2. Slot Booking(Selection of HLC, Date & Time)

After attending Certificate Verification, the Candidate has to exercise Options.

PAYMENT OF PROCESSING FEE:

1. Login to the student's website(<https://tgeapcet.nic.in>)

The screenshot displays the TGEAPCET website interface. At the top, there is a navigation bar with links: Pay Processing Fee, Verify Payment Status, Slot Booking, Contact Us, and Logout. The main heading is "ONLINE PAYMENT OF PROCESSING FEE FOR WEB COUNSELING". Below this, a sub-heading states: "Candidate should pay Processing Fee & Book the Slot before attending for Certificate Verification".

On the left, under "STEPS TO PAY PROCESSING FEE", there are four steps:

- PROCESSING FEE TO BE PAID:** Processing Fee Rs.1200/- (DC/BC), Rs.600/- (SC/ST) can be paid by the candidate using credit card or debit card or through net banking only.
- How to Pay Processing Fee:** Enter TGEAPCET Hall Ticket No and TGEAPCET Registration Form No (as printed on TGEAPCET Hall Ticket) and Date of Birth and Image Value and Click on Pay Fee Online. The candidate will be directed to payment gateway.
- Important Instructions:** Click on **Verify Payment Status** in case no response is received after payment of fee through online payment. In the event of transaction failure amount will be credited back into your account after two working days. **Contact nearest Help Line Centre for any other clarifications.**
- TRANSACTION CHARGES:** Click to view nominal charges levied by respective banks/gateway which will be borne by customer.

On the right, there is a "Login" form with the following fields:

- TGEAPCET Hall Ticket No
- TGEAPCET Registration Form No
- Date of Birth (dd/mm/yyyy)
- Enter image value (case-sensitive)

Below the fields is a CAPTCHA image showing "JND3XP". There is a "Pay Fee Online" button and a "Verify Payment Status" button. A "Print Receipt" link is also present, with a note: "(If already paid)".

At the bottom of the login form, there is a note: "Enter TGEAPCET Hall Ticket No, TGEAPCET Registration Form No (as printed on TGEAPCET Hall Ticket), Date of Birth and Image Value click on 'Print Receipt' to view payment details and click on 'Online Payment Status' if you have already paid the fee through Online Payment and found transaction failed."

- Please enter the website : <https://tgeapcet.nic.in> in any Browser
- Click on Pay Processing Fee which is available on the top of the website as shown above.
- Please enter the following to Pay Processing fee payment
 - TGEAPCET Hall Ticket Number
 - TGEAPCET Registration Number(which is available on TGEAPCET Hall Ticket)
 - Date of Birth in dd/mm/yyyy format
 - Enter Captcha as displayed on the screen

After entry of the above details, Click on the button **Pay Fee Online**

I. BASIC INFORMATION FORM :

The Basic Information Form as furnished in the TGEAPCET Application form will be displayed as follows :

TGEAPCET Admissions			
BASIC INFORMATION AS FURNISHED BY THE CANDIDATE WHILE FILLING TGEAPCET APPLICATION FORM			
Qualification Hall Ticket No	123456789	Registration Form No	4561235456FD
TGEAPCET Hall Ticket No	2124812345	Rank	1.00
Candidate Name	DUMMY THREE		
Father's Name	DUMMY THREE		
Male/Female	MALE	Caste Category	BC_E
Date of Birth	01/01/2000	Year of Passing	2017
Local Area	SVU	Minority	Y
Fee Reimbursement Eligibility	NO	Minority Type	MUS
Marks	80.00	Marks in TGEAPCET	98
Nationality	INDIAN	Mobile Number	
Caste	BC_E		
Special Category Status			
NCC	Sports/Games	CAP	PH
Eligibility : N	Eligibility : N	Eligibility : N	Eligibility : N
Priority : 0	Priority : 0	Priority : 0	Priority : NA
Remarks			
Enter MeeSeva details for the following			
Caste Certificate Application No.	455454	Income Certificate Application No.	
Candidate Aadhaar No.		EWS Certificate Application No.	
Mobile Number		email Id	
UNDERTAKING			

I, DUMMY THREE will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing

The Candidate details as entered in TGEAPCET Application form are displayed (which cannot be edited/modified by the candidate). For any modifications, the same may please be brought to the notice of Officials at the time of Certificate Verification.

The Special Category details like NCC/SPORTS/CAP/PH will be shown as **N** for all the candidates before Certificate Verification.

The candidates eligible for NCC/SPORTS/CAP/PH/Anglo-Indian Categories have to attend at Government Polytechnic, Masab Tank as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tgeapcet.nic.in>

Entry of Caste, Income Certificate and EWS Certificate details, if applicable

Local Area	SVU	Minority	Y
Fee Reimbursement Eligibility	NO	Minority Type	MUS
Marks	80.00	Marks in TGEAPCET	98
Nationality	INDIAN	OQ Eligibility	
Caste	BC_E	Mobile Number	
Special Category Status			
NCC	Sports/Games	CAP	PH
Eligibility : N	Eligibility : N	Eligibility : N	Eligibility : N
Priority : 0	Priority : 0	Priority : 0	Priority : NA
Remarks			
Enter MeeSeva details for the following			
Caste Certificate Application No.		Income Certificate Application No.	
Candidate Aadhaar No.		EWS Certificate Application No.	
Mobile Number	XXXXXXXXXX	eMail Id	
UNDERTAKING			

I, DUMMY THREE will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing which I will forego my admission and I will not enter into any legal correspondence in this regard.

I declare that the details mentioned above are true to the best of my knowledge. The Income Certificate and Caste Certificate produced by me are genuine, and if it is found false at later date, I am aware that I am liable for Criminal prosecution besides foregoing the provisional allotment and I am aware that the eligibility for Tuition Fee Reimbursement now granted is subject to fulfillment of conditions stipulated in future, if any, by the Government and I undertake to abide by the rules issued by the Government from time to time, I will not enter any legal correspondence with the Government or authorities concerned.

I am fully aware of COVID-19 situation and will not claim on the department in case of any unforeseen incident.

☐ I declare that I read the above instructions and understood the process.

Submit

1. Enter Caste Certificate Application Number issued by Mee Seva.
2. The candidate can claim for fee reimbursement by entering the parent Income Certificate Application number which is available on the Income Certificate issued by Mee Seva.
3. The candidate can claim for EWS by entering the parent EWS Certificate Application number which is available on the EWS Certificate issued by Mee Seva.

- The Mobile Number is important during Certificate Verification and Allotment process. The OTPs will be sent to the Mobile number as given above. The candidate is required to give his/her parent mobile number.
- Click on check box** as shown in the screen

The following screen appears for payment of Processing Fee.

II. PAYMENT OF PROCESSING FEE :

TGEAPCET [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Contact Us](#) [Logout](#)

Pay Processing Fee Online
Processing Fee can be paid online using through BillDesk or tHaleet.

Instructions to Pay Processing Fee Online
through Debit Card / Credit Card / Net Banking

- TIME SLOT**
Upon completion of successful transaction, Candidates has to choose time slot for Certificate Verification at HLCs.
- TRANSACTION BROKEN**
There is a possibility that your account is debited and the transaction is broken immediately. In such case your money will be refunded back to your bank account.
- TRANSACTION FAILURE**
If the transaction is failed and error message is displayed, take print out of the same for settlement of the transaction.

TGEAPCET Hall Ticket No: 2808011000
Rank: 1.00

Candidate Details as per Mee Seva

Name 1	Name 2	Caste	Category	Date of Issue
NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE

Caste received from Mee Seva is NA.
Income Details as per Mee Seva: No Data Provided

PAYMENT OPTIONS
Pay Processing Fee Online through Debit Card / Credit Card / Net Banking ☐

DO NOT PAY ONLINE & EXIT

BillDesk
Pay Fee Online

For any other problems, contact nearest Help Line Center.

- Click on check box** as shown in the screen
- Click on **Pay Fee Online**
- The following screen appears

TE Telangana State Council of Higher Education

Payment Methods

- Credit / Debit Cards
- Net Banking
- UPI**
- BHIM

Show QR

Scan the QR code
using your UPI app to make the payment

Summary

Order ID: 2626C01622619136

Total Amount ₹1200

BillDesk

4. Choose either payment through
 - i. Debit Card/Credit Card or
 - ii. Net Banking or
 - iii. UPI Payment
5. Proceed for payment of processing Fee giving appropriate details for the amount displayed on the screen and click on **Make Payment for..**

The screenshot displays a payment gateway interface. On the left, under 'Payment Methods', 'Net Banking' and 'Credit / Debit Cards' are listed. The 'Cards' section is active, showing fields for 'Card Number', 'Expiration Date' (MM/YY), 'CVC/CVC', and 'Card Holder Name'. Logos for VISA, MasterCard, and RuPay are visible. On the right, merchant details are shown: 'Telangana Council of Higher Education', 'Order Id: 2806011100269536', and 'Payment Amount: ₹1200'. A large orange button at the bottom center says 'Make Payment for ₹1200'. The BillDesk logo and 'Privacy policy | Terms & conditions' are at the bottom right.

III. VERIFY PAYMENT STATUS:

1. Click on Verify Payment Status on Homepage of <https://tgeapcet.nic.in> as shown in the following screen to verify payment status

The screenshot shows the TGEAPCET 2026 website. The navigation bar includes links for 'Pay Processing Fee', 'Verify Payment Status' (highlighted with an upward arrow), 'Slot Booking', 'Candidates Registration', 'Candidates Login', and 'Contact Us'. Below the navigation bar, the page title is 'TGEAPCET - 2026' and the subtitle is 'Online Verification of Processing/ Tuition Fee for Web Counseling'. The main content area is divided into two sections: 'INSTRUCTIONS' and 'CANDIDATE DETAILS'. The 'INSTRUCTIONS' section contains five steps for verifying payment status. The 'CANDIDATE DETAILS' section contains a form with fields for 'TGEAPCET Hall Ticket No', 'TGEAPCET Registration No', 'Date of Birth (dd/mm/yyyy)', and 'Enter image value (case-sensitive)'. A 'Verify Payment Transaction' button is at the bottom right of the form. A BillDesk logo is also visible.

2. Enter the following candidate details for verification of payment status in the above screen

- i. TGEAPCET Hall Ticket Number
 - ii. TGEAPCET Registration Number
 - iii. Date of Birth
 - iv. Enter image value
3. Click on Verify Payment Transaction if already done through T-Wallet/Bill Desk as shown above
4. The following screen is displayed indicating the status of the transaction(s) done already.

4. Contact nearest Help Line Centre for any other clarifications.
 5. After successful payment of fee, if the candidate is unable to generate Joining Report, after two hours please click on Verify Payment Status on the same day and enter Candidate Details (HT No., Registration No., Date of Birth and Image Value) and click on Verify Payment Transaction then Self Report and download Joining Report.

TELANGANA COUNCIL OF HIGHER EDUCATION			
Payment Request Date:	08 Jun 2024 08:50:34887	Request Id:	1380813227767904
Transaction Reference No:		ZIC0303429486	Amount:
Transaction Date:		08-06-2024 08:52:10	Description:
Auth Status:		0002	Bank Id:

- i. If the transaction is successful, the status will be shown as **Transaction found successful and saved** in green.
- ii. If not successful, try once again for payment of processing fee or contact Help Desk on phone / email.

IV. SLOT BOOKING:

1. Enter website address: <https://tgeapcet.nic.in>
2. Check the Browser settings to disable Popup blocker
3. Click on Slot Booking on the Homepage as shown in the following screen:

TELANGANA COUNCIL OF HIGHER EDUCATION Help Desk Phone Numbers : 7660001768, 7660001769

ONLINE SLOT BOOKING FOR CERTIFICATE VERIFICATION
 Candidate has to pay Processing Fee before selecting Online Slot Booking for attending Certificate Verification as per schedule.

SLOT BOOKING

- Processing Fee to be Paid:
Processing Fee: Rs.1200/- (OC/BC), Rs.800/- (SC/ST)
- Enter TGEAPCET Hall Ticket No., TGEAPCET Registration Form No. (as printed on TGEAPCET Hall Ticket) and Date of Birth and click **Show Available Slots** after payment of processing fee.
- The Candidate has to **Change Category of the Student** and select available **Help Line Centre, Date & Time** where he/she is interested to attend for Certificate Verification.
- The candidate had to attend at the selected Help Line Centre (HLC) on the Date / Time booked through Slot Booking. The candidate is not permitted in other than selected HLC. Candidate has to report 10 minutes before Starting of the opted Slot Time.
- Contact nearest Help Line Centre for any other clarifications.
- Enable pop-up window in browser settings to view and print **"Slot Booking Receipt"**, if receipt not visible.

CANDIDATE DETAILS

TGEAPCET Hall Ticket No:

TGEAPCET Registration Form No:

Date of Birth:

Enter Image value (as per schedule):

DS 6 B 4 X

4. The following screen appears.

- Select ALL for OC/BC/SC/ST candidates who are not under Special Categories viz PH/NCC/CAP/SPORTS/ANGLO-INDIAN
- The candidates belonging to Special Categories PH/NCC/CAP/SPORTS/ANGLO-INDIAN can choose PH/NCC/CAP/SPORTS/ANGLO-INDIAN in Category of the Student as per their eligibility

Category of the Student: **Select Category** **ALL** means OC/BC/SC/ST ie. Other than PH/NCC/CAP

Select Help Line Centre (HLC): **Select HLC**

Select any date on which you would like to attend Certificate Verification at above chosen HLC

Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

- Select the desired Help Line Center(HLC) as shown above

Category of the Student: **ALL** **ALL** means OC/BC/SC/ST ie. Other than PH/NCC/CAP

Select Help Line Centre (HLC): **Select HLC**

Select any date on which you would like to attend Certificate Verification at above chosen HLC

GOVERNMENT POLYTECHNIC, BELLAMPALLY, BELLAMPALLY, Dist:MAANCHERIAL
 Dr B R AMBEDKAR COLLEGE BAGHLINGAMPALLY, BAGHLINGAMPALLY, Dist: HYDERABAD
 S K N R GOVERNMENT DEGREE COLLEGE, JAGTIAL, JAGTIAL, Dist:JAGTIAL
 Dr B R AMBEDKAR GMR POLYTECHNIC FOR WOMEN, KARIMNAGAR, KARIMNAGAR, Dist:KARIMNAGAR
 GOVERNMENT POLYTECHNIC FOR WOMEN EAST MAREDRALLY SECUNDERABAD, SECUNDERABAD, Dist:HYDERABAD
 J N GOVERNMENT POLYTECHNIC RAMANTHAPUR, HYDERABAD, HYDERABAD, Dist:MEDCHAL
 J N T U COLLEGE OF ENGINEERING KUKATPALLY, HYDERABAD, HYDERABAD, Dist:MEDCHAL
 GOVERNMENT POLYTECHNIC RUDRAMPUR, KOTHAGUDEM, KOTHAGUDEM, Dist:BHADRADRI KOTHAGUDEM
 UNIV ARTS & SCIENCE COLLEGE, WARANGAL, WARANGAL, Dist:HANAMKONDA
 GOVERNMENT POLYTECHNIC MASAB TARIK, HYDERABAD, HYDERABAD, Dist:HYDERABAD
 GOVERNMENT POLYTECHNIC, MAHABUBNAGAR, MAHABUBNAGAR, Dist:MAHABUBNAGAR
 GOVERNMENT POLYTECHNIC, NALGONDA, NALGONDA, Dist:NALGONDA
 GOVERNMENT POLYTECHNIC, NIRMAL, NIRMAL, Dist:NIRMAL
 GOVERNMENT POLYTECHNIC, NIZAMABAD, NIZAMABAD, Dist:NIZAMABAD
 Q Q GOVERNMENT POLYTECHNIC CHANDULAL BARADARI NEAR ZOO PARK, HYDERABAD, HYDERABAD, Dist:HYDERABAD
 GOVERNMENT POLYTECHNIC RAJGOLPAPET, SIDDIPET, SIDDIPET, Dist:SIDDIPET
 SR & BGR GOVERNMENT DEGREE COLLEGE, KHAMMAM, KHAMMAM, Dist:KHAMMAM
 GOVT POLYTECHNIC FOR WOMEN, SURYAPET, SURYAPET, Dist:SURYAPET
 S R S GOVERNMENT POLYTECHNIC, SIRICILLA, SIRICILLA, Dist:RAJANNA SIRICILLA

- Select the date as shown in the screen below:

Category of the Student: **ALL** **ALL** means OC/BC/SC/ST ie. Other than PH/NCC/CAP

Select Help Line Centre (HLC): **GOVERNMENT POLYTECHNIC, BELLAMPALLY, BELLAMPALLY, Dist:MAANCHERIAL**

Select any date on which you would like to attend Certificate Verification at above chosen HLC

Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

- The Green indicates the available slots. Select the desired Date in Green
- The available time slots from 9:00 AM to 6:00 PM are displayed as below

and choose the convenient time slot at desired HLC for Certificate Verification.

Telangana Council of Higher Education Help Desk Phone Numbers : 7660009768, 7660009769

 [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Contact Us](#) [Logout](#)

Category of the Student: **ALL** ALL means OC/BC/SC/ST ie. Other than PH/NCC/CAP

Select Help Line Centre (HLC): **GOVERNMENT POLYTECHNIC, BELLAMPALLY, BELLAMPALLY - Dist:MANCHERIAL**

Select any date on which you would like to attend Certificate Verification at above chosen HLC

< June 2024 >

Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:00 To 09:30

09:30 To 10:00

10:00 To 10:30

10:30 To 11:00

11:00 To 11:30

11:30 To 12:00

12:00 To 12:30

12:30 To 01:00

02:00 To 02:30

02:30 To 03:00

03:00 To 03:30

03:30 To 04:00

04:00 To 04:30

04:30 To 05:00

05:00 To 05:30

05:30 To 06:00

vii. The following screen appears if there are available slots at the chosen date and time for that HLC. Click Yes as given in the screen to confirm the Slot for Certificate Verification.

 [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Contact Us](#) [Logout](#)

Category of the Student: **ALL** ALL means OC/BC/SC/ST ie. Other than PH/NCC/CAP

Select Help Line Centre (HLC): **GOVERNMENT POLYTECHNIC, BELLAMPALLY, BELLAMPALLY - Dist:MANCHERIAL**

Select any date on which you would like to attend Certificate Verification at above chosen HLC

< June 2024 >

Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:00 To 09:30

09:30 To 10:00

10:00 To 10:30

10:30 To 11:00

11:00 To 11:30

11:30 To 12:00

12:00 To 12:30

12:30 To 01:00

02:00 To 02:30

02:30 To 03:00

03:00 To 03:30

03:30 To 04:00

04:00 To 04:30

04:30 To 05:00

05:00 To 05:30

05:30 To 06:00

Selected HLC: GOVERNMENT POLYTECHNIC, BELLAMPALLY, BELLAMPALLY - Dist:MANCHERIAL

Selected Category: ALL

Selected date: 29-06-2024

Selected Slot: 10:00 To 10:30 A.M

Do you wish to continue in 'ALL' category slot?

Yes

No

viii. On confirmation of the slot, the following screen appears


TGEAPCET Admissions

RECEIPT OF SLOT BOOKING Date: 29/06/2024

Candidate Name: KONDA AVINASH
Father Name: VENKANNA
Hall Ticket No.: 1305014392
Rank: 5244.00

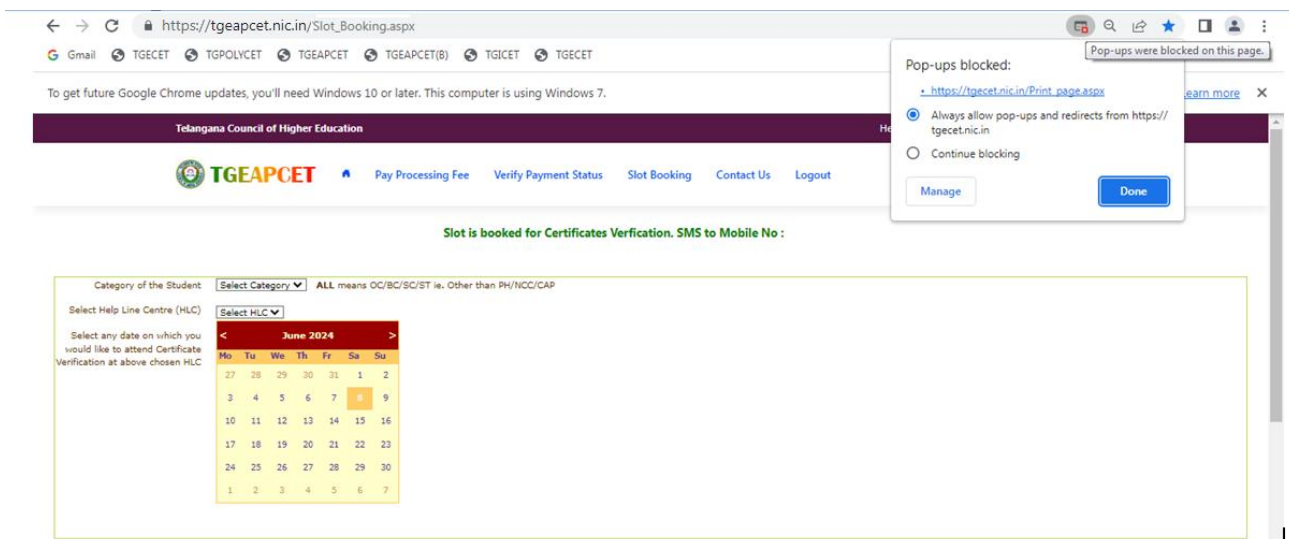
Help Line Centre Details

HLC Name	HLC Address	Slot Date	Slot Time	Serial No	Slot Category
GOVERNMENT POLYTECHNIC NALGONDA		11-06-2024	10:30 To 11:00 A.M		ALL

Note: Candidate has to report 10 minutes before starting of the opted Slot Time.

ix. On confirmation of the slot, the following screen may occur in some of the Systems, wherein the popup blocker in the Browser should be disabled.

8



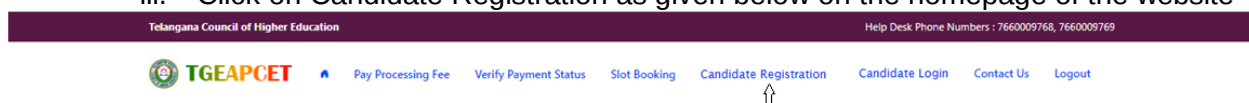
- x. The candidate will receive the confirmation of the slot booking date and time and slot through SMS.
- xi. All the Special Category candidates can choose NCC/ SPORTS/ CAP/ PH/ ANGLO-INDIAN instead of ALL as per their eligibility and the Candidates are required to refer Detailed Notification as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tgeapcet.nic.in>

V. CERTIFICATE VERIFICATION:

1. The Candidate is required to attend Certificate Verification on the slot booked HLC on the Date & Time without fail.
2. After Certificate Verification, the Candidate will be given Receipt of Certificate(ROC)
3. During Certificate Verification, the Candidate is required to check with Registration/Verification Officers at HLC whether his/her Mobile Number is correctly entered.
4. The candidate will receive Login ID through SMS to the Registered Mobile as soon as the Certificate Verification is completed. This Login id SMS is confidential and should not be shared with anyone and has to be saved throughout the counseling process is completed.

VI. OPTION ENTRY

1. The Candidate is required to generate Password after Certificate Verification
2. The Password generation can be done as follows:
 - i. The Candidate is required to keep his ROC Form, Hall Ticket and Rank Card ready before generating Candidate Password.
 - ii. Enter the website: <https://tgeapcet.nic.in> in the Browser.
 - iii. Click on Candidate Registration as given below on the homepage of the website



3. The Candidate has to generate Password through Candidate Registration available on the homepage as shown above. The following screen appears.

TGEAPCET - 2024

Candidate has to register after certificate verification at Help Line Center

Candidates Registration

Registration Number: 225034

TSPOLYCET Hall Ticket No: 4003143

Rank: 12978

Date of Birth: 22/06/2008 (dd/mm/yyyy)

Clear Generate Password

- i. Enter Registration Number (as given in TGEAPCET Hall Ticket), TGEAPCET Hall Ticket Number, Rank and Date of Birth as shown in the above screen.
- ii. Click on Generate Password as shown above
- iii. The following screen is displayed to create new password.
- iv. Enter the Password in the text box as shown in the below screen.
- v. Re enter the same Password as given below.

TGEAPCET

Candidate has to register after certificate verification at Help Line Center

Candidate Details

Candidate Name: [Text Box]

Father's Name: [Text Box]

Region: [Text Box]

Qualifying Branch: [Text Box]

Enter Your Password

Password: [Text Box]

Re-enter Password: [Text Box]

Mobile No: [Text Box]

Save Password

- vi. Enter the Registered Mobile Number as given in Certificate Verification and Email ID.
- vii. The Candidate receives confirmation of new password created through SMS to the Registered Mobile Number.
- viii. The Candidate is required to
 - a) Take a printout of Manual Option form available from the website.
 - b) Prepare College and Branch in priority wise in the Manual Option form for clarity in choosing College and Branches.
 - c) Keep the Mobile having registered Mobile Number handy

4. Enter the website of <https://tgeapcet.nic.in/> for Option Entry
5. Please refer schedule for Rank wise Option entry dates placed on the homepage of <https://tgeapcet.nic.in>
6. Select **Candidates Login** in the website.

7. Enter the following details:
 - i. Login ID Number(as received through SMS to Registered Mobile Number after Certificate Verification)
 - ii. TGEAPCET Hall Ticket Number
 - iii. Password
 - iv. Date of Birth as given in ROC
 - v. Enter Captcha correctly in Enter Value
 - vi. Click on Sign-in
8. After Sign-In button, One Time Password (OTP) will be sent to the Candidate Registered Mobile Number.
 - i. Please Enter OTP received as per screen given below

- ii. Click on check box under Declaration
- iii. Click on **Click here for Option Entry**

9. The following Screen appears with list of Districts and list of Courses is displayed

Choose One or more Districts and Click on "Display Option Entry Form"

S.No	Branch Code	Branch Name
List of Courses		
AEC		
1	ANE	AERONAUTICAL ENGINEERING
2	ARB	AUTOMATION AND ROBOTICS
3	AUT	AUTOMOBILE ENGINEERING
4	BSE	BUILDING SERVICES ENGG
5	CIV	CIVIL ENGINEERING
6	IPE	INDUSTRIAL PRODUCTION ENGINEERING
7	MCT	MECHANICAL (MECHTRONICS) ENGINEERING
8	MEC	MECHANICAL ENGINEERING
9	MET	METALLURGICAL ENGINEERING
10	MMS	BTECH MECHANICAL WITH MTECH MANUFACTURING SYSTEMS
11	MTE	BTECH MECHANICAL WITH MTECH THERMAL ENGG
12	PLG	B.PLANNING
AGE		
13	AGR	AGRICULTURAL ENGINEERING
14	BIO	BIO-TECHNOLOGY
15	CHE	CHEMICAL ENGINEERING
16	DRG	DAIRYING
17	FDT	FOOD TECHNOLOGY
18	GEO	GEO INFORMATICS
19	MIN	MINING ENGINEERING
20	MMT	METALLURGY AND MATERIAL ENGINEERING
21	PHE	PHARMACEUTICAL ENGINEERING
22	TEX	TEXTILE TECHNOLOGY / TEXTILE ENGINEERING
CIT		
23	CME	COMPUTER ENGINEERING
24	CSA	COMPUTER SCIENCE AND ENGG (ARTIFICIAL INTELLIGENCE)
25	CSG	COMPUTER SCIENCE & DESIGN
26	CSN	COMPUTER SCIENCE & ENGINEERING (NETWORKS)
27	CSO	COMPUTER SCIENCE AND ENGINEERING (IOT)
28	CST	COMPUTER SCIENCE AND TECHNOLOGY
29	CSW	COMPUTER ENGINEERING(SOFTWARE ENGINEERING)

☐ ADILABAD
☐ BHADRADRI KOTHAGUDEM
☐ HANAMKONDA
☐ HYDERABAD
☐ JAGTIAL
☐ JANGAON
☐ JAYASHANKAR BHUPALPALLY
☐ JOGULAMBA GADWAL
☐ KAMAREDDY
☐ KARIMNAGAR
☐ KHAMMAM
☐ KOMARAM BHEEM ASIFABAD
☐ MAHABUBABAD
☐ MAHABUBNAGAR
☐ MANCHERIAL
☐ MEDAK
☐ MEDCHAL
☐ MULUGU

- Click on the check boxes of the desired districts as per your choice for the display of branches offered by the institutions of the selected districts.
- Click on **Display Option Entry Form** Button which is available on the bottom of the screen.

☐ MAHABUBABAD	24	CSA	COMPUTER SCIENCE AND ENGG (ARTIFICIAL INTELLIGENCE)
☐ MAHABUBNAGAR	25	CSG	COMPUTER SCIENCE & DESIGN
☒ MANCHERIAL	26	CSN	COMPUTER SCIENCE & ENGINEERING (NETWORKS)
☐ MEDAK	27	CSO	COMPUTER SCIENCE AND ENGINEERING (IOT)
☐ MEDCHAL	28	CST	COMPUTER SCIENCE AND TECHNOLOGY
☐ MULUGU	29	CSW	COMPUTER ENGINEERING(SOFTWARE ENGINEERING)
☐ NAGARKURNOOL	30	DTD	DIGITAL TECHNIQUES FOR DESIGN AND PLANNING
☐ NALGONDA	31	INF	INFORMATION TECHNOLOGY
☐ NARAYANPET	32	ITE	INFORMATION TECHNOLOGY AND ENGINEERING
☐ NERDAL	CIC		
☐ NIZAMABAD	33	AI	ARTIFICIAL INTELLIGENCE
☐ PEDDAPALLI	34	AID	ARTIFICIAL INTELLIGENCE AND DATA SCIENCE
☐ RAJANNA SIRCILLA	35	AIM	ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING
☒ RANGAREDDY	36	CIC	CSE (IT AND CYBER SECURITY INCLUDING BLOCK CHAIN TECHNOLOGY)
☐ SANGAREDDY	37	CS	COMPUTER SCIENCE
☐ SEDOSIPET	38	CSB	COMPUTER SCIENCE AND BUSINESS SYSTEM
☐ SURYAPET	39	CSG	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)
☐ VIKARABAD	40	CSO	COMPUTER SCIENCE AND ENGINEERING (DATA SCIENCE)
☐ WANAPARTHY	41	CSE	COMPUTER SCIENCE AND ENGINEERING
☒ WARANGAL	42	CSI	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
☐ YADADRI BHUVANAGIRI	43	CSH	COMPUTER SCIENCE AND ENGINEERING (ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING)
	ENG		
	44	BME	BIO-MEDICAL ENGINEERING
	45	ECA	ELECTRONICS AND COMMUNICATION (ADVANCED COMMUNICATION TECH)
	46	ECE	ELECTRONICS AND COMMUNICATION ENGINEERING
	47	ECI	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGINEERING
	48	ECM	ELECTRONICS AND COMPUTER ENGINEERING
	49	EEE	ELECTRICAL AND ELECTRONICS ENGINEERING
	50	EIE	ELECTRONICS AND INSTRUMENTATION ENGINEERING
	51	ETE	ELECTRONICS AND TELECOMMUNICATION ENGG
	52	ETH	ELECTRONICS AND TELENATICS
	PHA		
	53	PHD	PHARM - D (M.P.C. STREAM)
	54	PHM	B. PHARMACY (M.P.C. STREAM)

Display Option Entry Form

- Click on Show Option Entry Form.
- Enter TGEAPCET Hall Ticket Number in the Text Box as given in the following screen
- Refer to already prepared Options in Manual Option form, if done.
- The Options are to be given in numbers starting from 1 indicating highest priority for that college and branch. The Candidate can exercise as many options as possible.
- The duplicate Option numbers are not allowed i.e. the same option number cannot be given for two Options.

Button and the screen as discussed at point 8 will be displayed and the candidate can select other districts – to view the institutions available in that district.

22. If the candidate wishes to add or insert new option at a specific Option number then

i. Click on **Enter Between Options** Button as given in the following screen

The screenshot shows the top navigation bar of the TGEAPCET options entry form. The button 'Enter Between Options' is highlighted with a red circle. Other buttons include 'Last Saved Options', 'Save Options', 'View & Print', 'Change Password', and 'Logout'. Below the navigation bar, there are fields for 'TGEAPCET Hall Ticket No.', 'Color Codes for Colleges', and 'CRC Courses'. A table with columns for various courses (AI, AID, AIM, CIC, CS, CSB, CSC, CSD, CSE, CSI, CSM) is visible.

ii. Enter that specific Option *number value* in the Text box where it was to be inserted as given in the following screen

The screenshot shows a text box with the label 'Enter the Option No. before which you want to insert a new Option :'. The value '2' is entered in the text box. Below the text box, there is a message: 'After inserting, last saved options will be displayed. If you want to save newly entered Options Click on 'Save Options' button before inserting a new Option.' To the right of the text box are two buttons: 'INCLUDE' and 'DISPLAY CANDIDATE DATA'.

iii. Click on **Include Button** and all Options will be increased by one. For example, to add new option at Option number 2 which was already exercised, then all Options will be shifted to next number automatically i.e. Option 2 will be shifted to 3 and the next option will be shifted to next number. The new option can be entered with value 2.

The screenshot shows the 'Options are successfully rearranged.' message displayed on the screen. A dialog box with the text 'tgeapcet.nic.in says Options successfully rearranged!' and an 'OK' button is overlaid on the form. The background shows the 'Enter the Option No. before which you want to insert a new Option' text box and the 'INCLUDE' and 'DISPLAY CANDIDATE DATA' buttons.

iv. The screen with re arranged options will be displayed as following

The screenshot shows the 'Options are successfully rearranged.' message highlighted with a red circle. Below it, the 'Enter Between Options' button is also highlighted with a red circle. The background shows the 'Enter the Option No. before which you want to insert a new Option' text box and the 'INCLUDE' and 'DISPLAY CANDIDATE DATA' buttons.

v. If there are duplicate Option numbers given by the candidate unknowingly, the following error message will be displayed at the time of Saving options and give Option numbers without duplicates carefully.

The screenshot shows the 'Duplicate Options found at College + Course = JNTH+CSC' error message displayed on the screen. A dialog box with the text 'tgeapcet.nic.in says Duplicate Options found at College + Course = JNTH+CSC' and an 'OK' button is overlaid on the form. The background shows the 'OPTION ENTRY FORM' with fields for 'Name', 'Sex', 'Caste', 'PH', and 'Name'.

vi. The candidate can view list of Saved Options by

a) Click on **View & Print Option** as given in the following screen

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options Enter Between Options Save Options **View & Print** Change Password Logout

TGEAPCET Hall Ticket No : Name :

b) The following screen appears. Click on **View Saved Options** as shown in the following screen.

Results & Reports : Bio-Data & Certificates Verification **View Saved Options** Display Candidate Data

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options Enter Between Options Save Options View & Print Change Password Logout

c) The following screen appears with the list of last saved Options.

TGEAPCET
TELANGANA COUNCIL OF HIGHER EDUCATION

Name: Hall Ticket No: Father's Name:

LIST OF SAVED OPTIONS Print

S.No	Option No.	Institute Code	Institute Name, Place	Branch	Branch Name
1	1	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSE	COMPUTER SCIENCE AND ENGINEERING
2	3	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSC	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)

***** End of Options. Printed as on Dt: Jul 26 2023 9:21:00:00AM *****

vii. To change Password, click on **Change Password** as given in the following screen.

a) The candidate is required to enter Old Password and

Change Your Password

Old Password New Password Re-enter New Password Save Password Display Candidate Data

Logout properly and Close the Browser window after completing options entry. Save options periodically.

b) Please give New Password and Re-Enter again the same given New Password

c) Then click on **Save Password** Button.

viii. The candidates after giving all Options and to Logout, the candidate is required

a) Click on Logout

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options Enter Between Options Save Options View & Print Change Password **Logout**

TGEAPCET Hall Ticket No : Name : DUMMY THREE

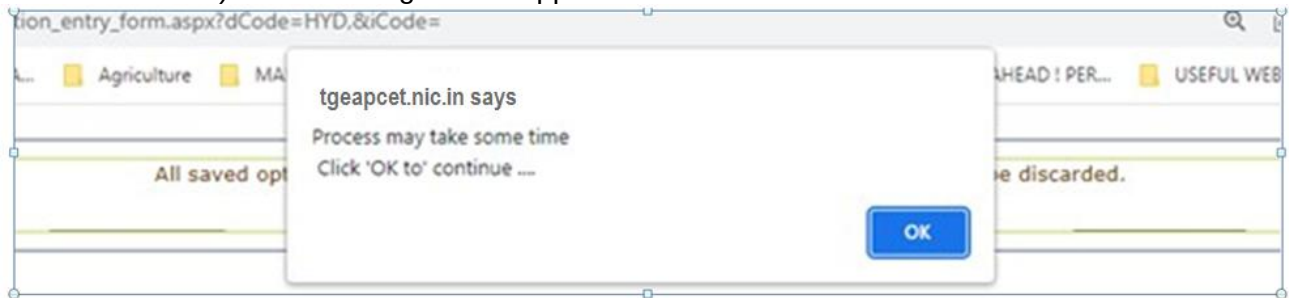
Color Codes for Colleges : UNIV SF GIRLS MINORITY PVT

b) Click on **Save & Logout** as given below

All saved options will be available when you LOGIN again. Unsaved options will be discarded.

Save & Logout Cancel Logout

c) The following screen appears and click OK.



d) Click on OK button

e) The **Options given are saved and the candidate is successfully logged out of Option entry** with the list of all saved Options is displayed and click on Print icon for taking printout of saved Options as given in the following screen.

Total 2 Option(s) have been saved.

TGEAPCET
TELANGANA COUNCIL OF HIGHER EDUCATION

Name: Hall Ticket No: 1926A00001 Father's Name:

Total (2) options saved. You have been successfully Logged out.

LIST OF SAVED OPTIONS **Print**

S.No	Option No.	Institute Code	Institute Name, Place	Branch Code	Branch Name
1	1	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSE	COMPUTER SCIENCE AND ENGINEERING
2	3	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSC	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)

End of Options. Printed as on Dt: Jul 26 2023 9:36:00:000AM

- f) The candidate is required to check the list of options given in the printout of the given options.
- g) For any modifications in the Options given, please login again through Candidates Login in the website.